



**Application For  
Product Consideration  
By The  
Product Review Committee  
Henrico County Department of Public Utilities**

*This application is to be completed by a company wishing to submit a product for consideration by the Henrico County Department of Public Utilities Product Review Committee (PRC). The application is to be submitted to the Chair of the PRC with twelve (12) full-color copies of the manufacturer's data sheet or brochures describing the product. The application and supporting information will be reviewed by the PRC to determine its applicability to Henrico County. If applicable, the Chair will contact the representative to schedule a presentation..*

Application Date: \_\_\_\_\_

Name of Product: \_\_\_\_\_

Manufacturer: \_\_\_\_\_

Location of manufacturing facilities \_\_\_\_\_

How long has Product been available? \_\_\_\_\_. In USA? \_\_\_\_\_.

Product's primary use:   \_\_\_ New Construction   \_\_\_ Rehabilitation   \_\_\_ Repair/Maintenance  
                                  \_\_\_ QC/QA/Testing  
                                  \_\_\_ Other (describe): \_\_\_\_\_

Relevant Section(s) of Henrico DPU Standards: \_\_\_\_\_

Attach a written narrative, in addition to product data sheets and brochures, describing the product and how this product is different from or an improvement to similar products currently in use.

Availability:   Local Supplier: \_\_\_ Yes \_\_\_ No.   If No, Nearest Supplier: \_\_\_\_\_  
                                  Estimated time to fill an order: \_\_\_\_\_

Guarantee/Warranty:   \_\_\_ No   \_\_\_ Yes.   Duration: \_\_\_\_\_ (If yes, attach copy with application)

Is Product currently used in other utilities in Virginia?   \_\_\_No   \_\_\_Yes. (If yes, attach list of references.)

If Product samples will be brought to the Presentation, can they be left for closer examination and be picked up later?   \_\_\_Yes   \_\_\_ No.

Person Submitting Application: \_\_\_\_\_ Phone No: \_\_\_\_\_

Person Making Presentation: \_\_\_\_\_ Phone No: \_\_\_\_\_

*Submit completed Application with twelve (12) full color copies of the Manufacturer's data sheet or brochure to the address listed below. Fax copies will not be accepted. Incomplete information will delay review or consideration.*

Chair, Product Review Committee  
Department of Public Utilities  
10401 Woodman Road  
Glen Allen, VA 23060  
Telephone: (804) 501-4517