COUNTY OF HENRICO DIVISION OF POLICE

Application For Block Party

DOP-350 (03/09)

In accordance with the provisions of Section 15.2-2013, of the Code of Virginia,
the undersigned hereby requests authorization to close a county roadway for the purpose of a block party.

All applications must be received by the Commanding Officer, Community Services
AT LEAST THIRTY (30) DAYS PRIOR TO THE EVENT.

PLEASE PRINT OR TYPE THE INFORMATION REQUESTED BELOW

DATE OF APPLICATION:		
NAME OF APPLICANT:		
APPLICANTS LAST FOUR DIGITS OF SSN:		TELEPHONE #: -
ADDRESS:		
SPONSORING ORGANIZATION:		
ROADWAY TO BE CLOSED:		
BETWEEN INTERSECTION OF:	AND	
DATE(S) TO BE CLOSED:		
BETWEEN THE HOURS OF:	AND	

1. The block of roadway requested to be closed shall have:

   A. Barricades, secured from a private contractor, positioned in such a manner that blocks all vehicular traffic, and that indicates **ROAD CLOSED**.
   B. Barricades affixed with blinking yellow lights if the event is held during, or continues, after darkness.
   C. All barricades removed immediately upon termination of the event to allow vehicular traffic onto the affected roadway.

2. There is to be no alcoholic beverages consumed in public during this event, pursuant to the alcoholic beverage control laws of Virginia.

3. The block party must be terminated by 11:00 p.m., pursuant to the Noise Ordinance of Henrico County.

4. This application must be accompanied by a petition signed by all property owners in the affected area, and include names and addresses of all property owners.

5. ☐ **If this box is checked, see additional requirements on back of this form.**

APPLICANT'S SIGNATURE:	DATE:

RECOMMENDED FOR: ☐APPROVAL ☐DISAPPROVAL

Assistant Chief, Administrative Operations — Date

☐APPROVAL ☐DISAPPROVAL

Deputy Chief of Police — Date

COPY TO: ☐ TRAFFIC ENGINEER ☐ PLATOON ☐ APPLICANT ☐ COMMUNICATIONS ☐ DIVISION OF FIRE

PROVIDE A MAP OF THE ROADWAY TO BE CLOSED AND THE SURROUNDING AREA.