



COMMONWEALTH OF VIRGINIA  
COUNTY OF HENRICO

# Department of Planning

Mail: PO Box 90775, Henrico, VA 23273-0775, Shipping: 4301 E. Parham Rd, Henrico, VA 23228  
Phone: 804-501-4602, Fax: 804-501-4379, Web: [www.co.henrico.va.us/planning](http://www.co.henrico.va.us/planning)

## Application for Conditional Use Permit To Extract Materials from the Earth

Application for a New Site

Application for Renewal of UP - \_\_\_\_\_ - \_\_\_\_\_

Property Address: \_\_\_\_\_

Current Zoning: \_\_\_\_\_

Parcel Number (GPIN): \_\_\_\_\_

Magisterial District: \_\_\_\_\_

Total acreage of parcel: \_\_\_\_\_

Acres to be mined: \_\_\_\_\_

Beginning on (date): \_\_\_\_\_

ending on: \_\_\_\_\_

Operations will be conducted on:

Saturdays

Sundays

National Holidays

Proposed hours of operation:

from \_\_\_\_\_ to \_\_\_\_\_

**All information described on the reverse of this form must be attached, or the application will not be processed.**

<b>Owner:</b>	<b>Operator:</b>
Address: _____	Address: _____
Phone: _____ Fax: _____	Phone: _____ Fax: _____
email: _____	email: _____

<b>Applicant:</b>	<b>Representative:</b>
Address: _____	Address: _____
Phone: _____ Fax: _____	Phone: _____ Fax: _____
email: _____	email: _____

By signing this application, the property owner authorizes the Board of Zoning Appeals and County employees to enter the property during the normal discharge of their duties in regard to this request and acknowledges that County employees will make regular inspections of the site.

**Owner's Signature:** \_\_\_\_\_

### OFFICE USE

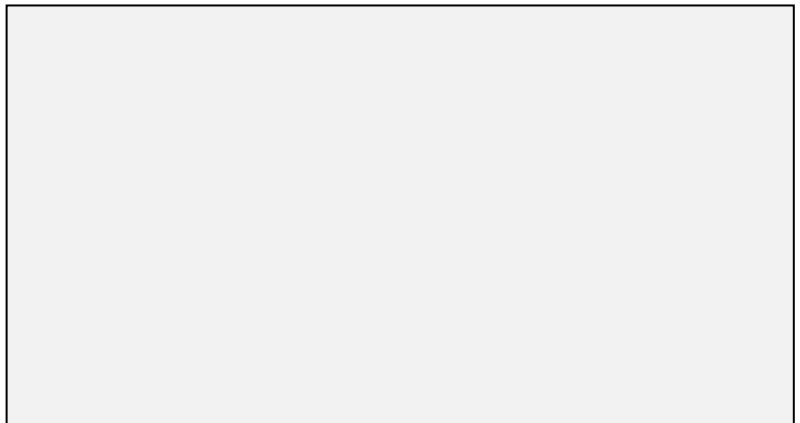
Print name: \_\_\_\_\_

Address: \_\_\_\_\_

Date: \_\_\_\_\_ Phone: \_\_\_\_\_

### OFFICE USE

Date Received:	Time Received:
PIV #:	Fee: \$
Accepted By:	Case #:



## **The following information must be submitted with this application:**

Five sets of plans prepared by a licensed engineer or surveyor including all of the following:

1. Metes and bounds of the property and the mining area;
2. Existing topography and planimetric features on the property;
3. An erosion control plan that complies with standards of the Department of Public Works;
4. Detailed plan of all existing or proposed highway entrances; and
5. Location of all topsoil and overburden stockpiles, including proposed methods to establish vegetation.

Two copies of a narrative description of the proposed operation including all of the following:

1. Mining Methods
  - a. Equipment and methods to be used;
  - b. Depth of excavation;
  - c. If mining will occur below the water table, provision for handling ground water;
  - d. Plans for accomplishing simultaneous reclamation;
  - e. Description of how cuts and fills will be sloped;
  - f. Purpose of any required maintenance facilities.
2. Processing Methods
  - a. Equipment and methods to be used;
  - b. Locations and quantities of material stockpiles;
  - c. Disposal of waste products;
  - d. Intake, treatment and discharge of any water used in the process.
3. Disposal Methods

If any off-site waste materials are to be disposed of on the property, list source and type of materials and nature of disposal.
4. Haul Roads and Access Roads
  - a. Construction, surface treatment, maintenance and dust-control measures;
  - b. Erosion and sedimentation controls required for roads;
  - c. Disposition of on-site roads after mining is complete.
5. Reclamation Plans
  - a. Proposed use of land after mining is complete;
  - b. Depth and quantity of available topsoil;
  - c. Method of backfilling and grading, and maximum slope of finished grades;
  - d. Disposition of debris, structures and facilities after mining is complete;
  - e. Detailed description of re-vegetation plans, including seedbed preparation, seed species and application rates, soil sampling and testing, and proposed fertilizer and lime rates.
6. Administrative Information
  - a. Name, address and title of all officers and directors owning 10% or more of stock;
  - b. Source of title or legal right to enter the property for the purpose of mining;
  - c. Name and title of company official responsible for this mining operation;
  - d. A statement that none of the listed persons or companies owned in whole or part by said persons have ever had a mining permit revoked by the Commonwealth of Virginia or any other government. If a permit has been revoked, a statement of the cause and any action taken as a result.

The staff will recommend conditions, which the Board may attach to the permit should it grant the request. The offering of conditions does not indicate that the Staff either favors or disfavors the request; rather, conditions are offered in order to provide assurance that the allowed activity meets appropriate technical, safety, and health standards.

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