



HENRICO COUNTY, VIRGINIA
FINANCE DEPARTMENT

Mail Payment To:
County of Henrico
Lockbox #4733
P.O. Box 90791
Henrico, VA 23228-0791

SHORT-TERM RENTAL PROPERTY TAX

QUARTER: \_\_\_\_\_ DUE DATE: \_\_\_\_\_

Name:
Address:

Store Location:

USE A SEPARATE FORM FOR EACH LOCATION

PAYMENTS ARE DUE BY THE 15th DAY OF THE MONTH FOLLOWING THE END OF THE QUARTER

I CERTIFY (OR DECLARE) UNDER THE PENALTY OF PERJURY THAT THE FOLLOWING STATEMENTS ARE TRUE AND CORRECT.

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

TITLE \_\_\_\_\_ PHONE \_\_\_\_\_

The Henrico County Code provides that any person subject to this tax who willfully fails to collect or account for this tax (or attempts to evade this tax) shall be guilty of a Class 1 misdemeanor.

PLEASE DIRECT ALL INQUIRIES TO STEVE KLOS AT (804) 501-7329

- 1. Total gross rental receipts from ALL owned personal property, excluding registered motor vehicles, trailers, boats and aircraft. Do not include gross receipts from state sales taxes. \$ \_\_\_\_\_
2. Total gross rental receipts that are exempt from Virginia Sales and Use Tax, including rental of durable medical equipment or rentals to the Commonwealth of Virginia, any political subdivision of the Commonwealth of Virginia, or of the United States of America. (\$ \_\_\_\_\_)
3. Total rental receipts subject to the Short-term Rental Property Tax (Line 1 minus Line 2). \$ \_\_\_\_\_
4. Short-term Rental Tax Due (Line 3 multiplied by 1%). \$ \_\_\_\_\_
5. Late payment penalty (the greater of 6% of the tax due for each month or fraction thereof, not to exceed 30% of the tax due; or \$10.00). \$ \_\_\_\_\_
6. Tax plus penalty (Line 4 plus Line 5). \$ \_\_\_\_\_
7. Interest on the tax due on Line 6, set by the Virginia Department of Taxation on a quarterly basis. \$ \_\_\_\_\_
8. Total Tax, Penalty, and Interest (Line 6 plus Line 7). \$ \_\_\_\_\_

Account Number

G/L Code
40151

Amount of Payment

\$ [ ] [ ] [ ] , [ ] [ ] [ ] . [ ] [ ]