



COUNTY OF HENRICO, VIRGINIA

RESIDENTIAL BUILDING PERMIT
RESUBMITTAL FORM

BUILDING PERMIT #: BLD _____ **DATE OF RESUBMITTAL** _____

JOB ADDRESS: _____ **SUBDIVISION:** _____

NAME OF CONTRACTOR OR OWNER OF RECORD: _____

CONTACT PERSON _____

PHONE _____ **EMAIL:** _____

PLEASE ITEMIZE AND DESCRIBE FULLY THE CHANGES MADE TO THE PLANS THAT ARE TO BE REVIEWED:

- 1) _____
- 2) _____
- 3) _____
- 4) _____

CHANGES: SQ. FOOTAGE: TO FIN. AREA _____ ; **TO UNFIN. AREA** _____ ; **TO EST COST:** _____

AREA BELOW IS FOR OFFICE USE ONLY

CHANGES TO PERMIT FEES

FLOOR AREA FEE CHANGES: TO FINISHED AREA _____ x .10 = _____

TO UNFINISHED AREA _____ x .06 = _____

CHANGE IN ESTIMATED COST (\$4 per \$1000, if applicable) _____ x 4.00 = _____

SUBTOTAL (add all lines above) = _____

STATE LEVY TAX (SUBTOTAL x CURRENT STATE LEVY = 2%) + _____

TOTAL PERMIT FEE (SUBTOTAL x STATE LEVY TAX) = _____

REREVIEW FEE (\$25 applied to the 3rd and to any subsequent review) + _____

TOTAL DUE (TOTAL PERMIT FEE + REREVIEW FEE) = _____

VOUCHER # _____ **CHECK #** _____

DEPARTMENT	ROUTING	DATE RECEIVED	DATE APPROVED	DATE REJECTED	INITIALS
HEALTH DEPARTMENT					
PLANNING & ZONING					
PUBLIC UTILITIES					
PUBLIC WORKS					
BUILDING INSPECTIONS					